



Yearly Status Report - 2017-2018

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	NORTH KAMRUP COLLEGE
Name of the head of the Institution	DR. SURAJIT BARMAN
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03666268747
Mobile no.	8720904042
Registered Email	principalnkc@gmail.com
Alternate Email	iqacnkc@gmail.com
Address	P.O.- Baghmara Bazar, Dist.- Barpeta(Bajali)
City/Town	Baghmara
State/UT	Assam
Pincode	781328

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	PANKAJ KALITA
Phone no/Alternate Phone no.	03666268747
Mobile no.	7086281414
Registered Email	pkjk2u@gmail.com
Alternate Email	pankajkalitankc@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://northkamrupcollege.org/igac/AQAR%202016-17.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://northkamrupcollege.org/igac/2017-18.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C+	63.30	2004	04-Nov-2004	03-Nov-2009
2	B+	2.52	2017	22-Feb-2017	21-Feb-2022

6. Date of Establishment of IQAC	24-Jun-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Feedback collected from Students	02-May-2018 7	50
World Environment Day	05-Jun-2017 1	152
College Foundation Day	17-Aug-2017 1	256
Awareness Programme on Tobacco Free Campus	26-Aug-2017 1	67
A talk on A talk on Female Foeticide in India	07-Sep-2017 1	56
NSS	24-Sep-2017 1	123
National Voter	25-Jan-2018 1	32
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N.K. College	Students Excursion	Assam Govt.	2018 4	100000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- An awareness programme was organized by the IQAC of the College on 26th August, 2017 to make the College a tobacco free campus.
- A talk on "Female Foeticide in India" was organized on 7th September, 2017.
- Improvement in the mentoring and

counseling of students • National Voter's Day was celebrated on 25th of January, 2018. • Improvement of ICT classrooms

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To form different cells.	Different Cells of the College were formed.
To make the College a tobacco free campus, proper initiatives should be taken.	An awareness programme was organized by the IQAC of the College to make the College a tobacco free campus.
NAAC Criteria wise committees are to be formed.	NAAC criteria wise committees were formed.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	11-Feb-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

21-Dec-2017

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The College has its own website where all the necessary information of the College such as Academic Calendar, admission notices, admission schedules, selection lists, examination notices and timetables, Course Outcome, Programme Outcomes and all the upcoming programmes to be celebrated or organized are uploaded.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As an affiliating institute of the Gauhati University, North Kamrup College executes the curriculum designed by the curriculum delivery in a very well-planned manner with the involvement of all the faculty members and committees constituted to serve the purpose. The activities are organized as per the academic calendar. The academic calendar is the key instrument for smooth and effective transaction of the curriculum and organization and accomplishment of the non-scholastic activities. The academic calendar contains the list of activities to be accomplished including commencement of classes, transaction of curriculum and its completion within stipulated time. Besides the non-scholastic activities, the academic calendar also covers the conduct of examinations. The academic calendar along with the prospectus is provided to the students at the time of admission. It is also provided among the departments for planning of different activities at departmental level and for preparation of teaching materials including teaching plans before commencement of classes. The college circulates a general class routine for smooth functioning of the classes in a disciplined manner. The class routine is prepared by a routine committee under the supervision of academic committee based on the input provided by the Head of the Departments. The Head of the Departments take responsibility of allotting the classes to the teachers considering their interest and area of specialization. Every teacher keep record of their classes and activities in a register named progress report. This helps the teachers to monitor their own activities and introduce remedial measures if required. Completion of the syllabus is purely maintained by the respective departments (but at the end of every semester, the Principal makes a revision of curriculum transaction in a meeting of the academic cell comprising the Head of the Departments). The college arranges tutorial classes, extra classes, seminars, workshops, group discussions for quality improvement. Students are counselled regarding the reference books, rules and regulations under semester system. Student feedback also helps the authority to assess the progress of curriculum delivery. Performance of the students in internal exams helps the teachers to assess effectiveness of the process of curriculum transaction and achievement of its students. Most of the classrooms of the college are traditional. The teachers try their best to make the classrooms students friendly. They make good use of the blackboards. Gradually the classrooms are converted to digital and smart classrooms to make teaching learning process more effective and learner friendly with application of technology. The necessary learning resources for effective academic development are essentially supplied by the central library. The library is well equipped with the rich and constantly growing collection of books and journals. The departments also have their own libraries with collection of subject specific books. The college encourages the teachers to attend the programmes like Orientation Programmes, Refresher Programmes, Short term Courses, etc. for the constant professional development. They are also encouraged to pursue intellectual and research-oriented activities, publication of books, organization of seminars and accomplishment of various projects.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development

Nil

NA

Nil

0

NA

NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Education	9
BA	Assamese	25
BA	History	2
BA	Philosophy	5
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedbacks on overall development of the institution were collected from various stakeholders, viz. students, parents/guardians and alumni during the current academic year. The feedbacks were collected from both major and non-major students through offline mode by using a pre-designed and pre-tested

questionnaire. The analysis of feedback ratings were: 1. 'Excellent' 2. 'Very good' 3. 'Good' 4. 'Satisfactory' 5. 'Poor'. The questionnaires for different stakeholders were prepared by IQAC in the institution internally. After receiving the feedbacks, their ratings have been counted. At the end of the analysis, percentage of ratings were calculated and presented in tabular form. Feedback from teachers were collected on various attributes after adding total of the ratings, the average percentage was calculated and presented in the tabular form. Feedback from parents/guardians was also collected for analysis on 10 attributes related to the institution. Each and every rating given by the parents/guardians were added and the percentages were calculated. Then these were presented in a tabular form. Feedbacks from alumni were collected on 12 different attributes. After analyzing their responses, the results were presented including percentage values in a tabular form. It is important to mention that the questionnaires for each stakeholders contained mainly objective type responses but they urged to put into some subjective responses in the form of suggestions or advices. Considering all these suggestions/advices, all the important suggestions were sorted out and enlisted to submit to the authority for necessary action. The suggestions given were as follows: Numbers of classrooms should be increased. 2. Toilet facilities must be improved. 3. A boys' common room should be provided. 4. Number of remedial classes should be increased. 5. The departmental rooms for the faculty members are seemed to be too small. Larger rooms should be allotted. 6. The efficiency of the office staff is seemed to be poor. Anyhow these should be improved and make systematized. 7. The official system should be computerized. 8. Importance should be given to introduction of vocational as well as certificate/diploma courses. 9. Career counselling should be provided. 10. There should not be any lacuna for enhancing the number of faculty members.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Major & General	550	299	236

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	544	0	14	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

11	11	21	1	1	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system available in the College bridges the gap between teachers and students and focuses on holistic development of the students. At the beginning of each new academic session, all the fulltime teachers are appointed as mentors and the list of mentor-mentee is displayed on the notice board. The mentors of North Kamrup College build a good rapport with the mentees, address their problems and provide support, advice and feedback to the mentees. The mentors meet their mentees thrice in a month and maintain the record of the mentees in a mentorship form which is evaluated at the final semester of the student. At the end of each semester, the mentors make the mentees aware of their overall performance throughout the semester so that the mentees can improve their weak points in the upcoming semesters and perform better. Since the aptitude of each student is different from the other, therefore the College takes special measures to identify the talent of the students by making them participate in different curricular, co-curricular and extra-curricular activities. Keeping in view the importance of collaborative learning, the mentees are given to do group discussion, assignments or activities which they have to present in the classroom in the form of presentation. The College also facilitates financial support to the financially weak students so that they can achieve their desired goal. Over all the mentorship is exercised in its three-fold modelled stages:(1)Assigned Project Work: Each and every student is assigned a mentor at the beginning of every academic session, followed by a brain-storming interaction between the mentor and the mentees. After due discussion, all the students are assigned a project work by the mentors respectively. Once the objectives of the work are ascertained, the mentee, based on the teacher's advise and the students' academic performance, moves ahead for data collection and experiential outcomes and in every such step, mentorship plays a crucial role. Necessary editing and modifications are taken into account for better performance and thus the project work is brought to its successful accomplishment, adding crown of cooperation and co-learning onto the spirit of mentorship. (2) Assistance in Extra-curricular activities: The mentors encourage their mentees in participating in various extra-curricular activities both outside and inside the College campus. Since the mentor already knows the mentee quite well, the mentor can help his mentee on the basis of mentee-specific needs and weaknesses.3)Student-Support: The mentorship as its allied functions also helps a student solve his or her problems related to internal and external/ university conducted evaluation and issues related to career options and areas concerning the student's overall well-being. The support and assistance are provided as indicated above.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
544	11	1 : 49

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	11	9	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Nill	Nill	Nill
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	6th Semester	19/05/2017	06/07/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At the beginning of each new academic session, the College prepares a detailed plan of action regarding Continuous Evaluation System. Following the rules and regulation of CIE as prescribed by the semester regulation of Gauhati University, the College conducts the examinations in each semester. The academic committee of the College monitors the CIE. In each semester, a separate examination committee is formed for each exam to schedule the date of examination and the instructions of examination. To make the students aware of the pattern of final examination question paper, all the departments set the question paper of sessional examination following the pattern of the Gauhati University question paper and submit it to the examination committee. The sessional examination is conducted centrally by the College. After the completion of the examination, the answer scripts are distributed to the respective departments for evaluation and the departments submit the marks to the exam committee and also maintain a departmental record of the performance of their students in sessional examination. Assignment, seminar, group discussion, field report and project report also comprise the process of CIE. Based on the performance of the students, the College arranges remedial classes for both slow and advance learners. The slow learners are taken regular remedial classes and they are taught the lessons using simple to complex technique and also by using life related examples. The advance learners are taken regular remedial classes and they are given special assignments related to the syllabus and are asked to present in the classroom.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College has an Academic Calendar for proper functioning of the institution. The academic calendar functions like the radar of the ship in orienting the activities of the College. It has been prepared in following the academic calendar of Gauhati University. The academic calendar plans the curricular, co-curricular, and extra-curricular activities of an academic year before the new academic session begins. The academic calendar of the College streamlines the college activities regarding the conduct of classes, holidays and examinations. The academic calendar includes the dates of reopening, orientation course, commencement of internal tests, commencement of semester examination, important functions of the College, student union election, government, local and institutional holidays and all the important information. Before the commencement of the classes, the academic committee of North Kamrup College prepares the academic calendar of the College and attached it with the prospectus. The academic calendar is distributed among all the departments and students to make them aware of the upcoming events of the College including college week, student union election, holiday list and all other academic and extra-curricular activities. The Head of the Department (HoD) conducts departmental meetings once in a week to ensure the follow up of the directions of the academic committee. The activities planned in the academic calendar are almost performed as per the scheduled time with a very little readjustment.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.northkamrupcollege.org/igac/PROGRAMME%20OUTCOMES,%202017-18.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Major & General	80	70	87.5
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.northkamrupcollege.org/igac/SSS-2017-18.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	NA	NA	Nil	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	NA	NA	NA	NA	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Political Science	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	NA	NA	Nil	0	0	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	NA	NA	Nil	0	0	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	0	0	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness on Scientific temperament	Baghmara Samanway Club	4	68
Campus Cleaning	NSS	2	33
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	NA	NA	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
International Womens Day	Women Cell	Lecture Programme on Gender Issues	2	88
Environment Day	Green Society, N.K. College	Plantation drive in college campus	3	46
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Departmental Faculty Exchange	28	Self	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	NA	0	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
B.B. Kishan College	01/07/2017	Academic and Cultural Exchange	4
Computer World	23/01/2015	Learning ICT skill	10
Biju Ray	26/01/2015	Self reliance through Mushroom Cultivation	14
Madhu Sarania	26/01/2015	Learning	12

		Varmicompost processing	
Sonali Self Help Group	21/01/2015	Learning weaving skill	30
Pratima Self Help Group	19/01/2015	Learning cutting and Knitting skill	22
Himalaya Motor Driving Training Centre	02/02/2015	Learning Driving Skill	17
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
53	53

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8454	1346143	485	77657	8939	1423800
Reference Books	2001	607766	45	12528	2046	620294
Journals	2	1320	0	0	2	1320
Others (specify)	9	10912	0	0	9	10912
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional

(Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	10	1	1	0	1	1	10	100	0
Added	0	0	0	0	0	0	0	0	0
Total	10	1	1	0	1	1	10	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.79	1.79	1.37	1.37

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a set of established procedures and policies for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports utilities, computers, classrooms etc, in the utmost possible way. Almost all of the students of the college belong to the rural background as well as TSP area and most of them come from socio- economically weaker families and they can have the maximum benefits out of these facilities. Maintenance of the Laboratory: There is only one laboratory in the college in the department of Education, which is used as part of the undergraduate programme. The laboratory equipment's and other necessary goods are purchased by the office of the principal and purchase committee as per the requirements of the teaching departments of the college. The record of maintenance of the laboratory equipment's of the Department of Education is maintained by the HOD of the concerned department. Maintenance of Library: The College has one central library, which is run under the supervision of the librarian with two support staff. In order to maintain the library infrastructure and facilities, the Library Committee and the administration is responsible to purchase and procure books, other materials etc., as per the recommendations received from the

departments of the college. The text books, reference books, journals etc are arranged in the selves as per Dewey Decimal Classification Scheme. To assist the user in locating the book, self-guides are provided in the library. Apart from the Central Library, all the Departments have their own Departmental libraries and the Departments have their own mechanisms as regards maintenance and utilization of their libraries. Sports Facilities: The College has a large playground and the college provides several indoor and outdoor sports facilities to all the students. The Games and Sports secretary of the Students' Union Body of the college and his/ her professor-in-Charge take the responsibilities of maintaining the sports facilities. There is a gymnasium centre in the college which provides various facilities for physical exercises. There is also a Yoga centre in the college. Computers and IT Facilities: IT facilities are maintained by computer skilled personnel of the college and they also take the responsibilities for the maintenance of computers and smooth functioning of the network facilities in the college. They also look into the college website, up-gradation, biometric services, procurement of every item related to computers. Facilities of Classroom: The maintenance of classrooms is a regular exercise of the college and the cleanliness of classrooms as well as the whole campus is ensured by the Grade-IV workers, sweepers and the NSS Volunteers of the college. All the classrooms are properly maintained by the Grade-IV staffs of the college. The college maintains a good environment for the benefit and welfare of the students. There are various sub-committees in the college and these committees have a good co-ordination in looking after how the physical, academic and support facilities are maintained and utilized in the best possible ways, and in such matters, students are also engaged in it.

<http://www.northkamrupcollege.org/iqac/PROCEDURE%20AND%20POLICIES%202017-18.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Post Matric	34	112260
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Awareness Programme on Spoken English	23/04/2018	50	English Department N.K. College
Mentoring	01/08/2017	150	Faculty Members

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of students placed
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		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
2017	Career Counselling Programme	0	60	0	5
2018	Career Counselling Programme	0	60	0	3
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	NA	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	2	B.A.	Philosophy Assamese	Kumar Bhaskar Varma Sanskrit and Ancient Studies	M.A.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	7
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Freshers Social	Institutional	315
Saraswati Puja	Institutional	280

Teachers Day	Institutional	100
NSS day	Institutional	150
College Week	Institutional	350
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students of North Kamrup College college have actively participated in various non academic and co-curricular activities. The college organizes annual students' union election and the elected members constitute various bodies which help in the better regulation of the students and their activities. Every year students' union body organizes FRESHMEN SOCIAL for the newly enrolled students of the college. Along with that they are also responsible for conducting various competitions during ANNUAL YOUTH FESTIVAL which immensely help in the holistic development of the students. Various competitions from literary and cultural spheres along with games and sports are held throughout the week which acts as a platform for the students to showcase their interests and potential in these respective fields. Students are also seen contributing in creation of wall magazines of their respective departments which enhances their creative faculty. Majority of the students from the college have joined the NSS cell. Students thereby are seen to be involved in various cleanliness drives and activities undertaken by the NSS cell to uplift the nearby communities and villages. This participation undoubtedly enhances their moral and social responsibility towards the society and country in general. Students are also seen to be engaged with the green society of the college. Initiatives taken by the GREEN SOCIETY to conserve and preserve the eco-system within the campus and in the greater Baghmara area are also lead by the students. This involvement helps in building environmental consciousness amongst the students.

The CULTURAL SOCIETY of our college also involves students and their participations in various cultural events across the year not only help in their psychological and social growth, but also develop leadership qualities within them. This had helped in creating a brotherhood amidst the students of our campus thereby making the college a ragging free campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

North Kamrup College alumni association has vast contribution in many fields from its inceptions. In the year 2017-18 too, the association contributed in many aspects for the all-round development of the college. The association participated actively in various activities of the college. Sanitation program, plantation drives in and outside the campus as part of environmental consciousness rising etc are done by the association. The association has played a remarkable role in the enrolment aspect of the college. The association put greater effort to increase the enrolment in the college. The association has taken steps like meeting the students, parents of students and others to motivate and encourage them to enrol themselves in this college. The alumni association has donated a steel almirah to the college library in the year 2017-18. This has helped a bit in arranging the books in a convenient way for the students. Apart from all these, the members of the association are found to be actively involved in almost all the activities of the college. Association always extends its possible support and cooperation to the college whenever needed. The college keeps a regular contact with association. When required, the college takes the opinion of the association to solve various problems. The association always offer its active participation in activities organized by the college which reflects the accountability of the association to the college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Under the supervision of the principal the college has various Committees and Cells consisting of members from teaching, non-teaching and student community which try to implement the resolutions adopted for the all-round development of the college. As a practice of decentralization, the college has Publication Cell. Under the supervision of the principal the committee consists of members from teaching and non-teaching staff, student representative. As a result, the college publish NKCIAN in every academic session. Apart from that the college has Examination committee to look after the matters related to examination of the college. Under the headship of principal, the committee has members from teaching and non-teaching staff.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	To promote research the college encourages faculty members to participate and present papers in various national/international/ state level seminar and conferences. Teachers are encouraged to join Faculty Development Program (FDP), Minor and Major research projects under various funding agencies. The Research and Extension Education Cell of the college is engaged in research related activities. The Cell publishes Research

	<p>journal (ISSN) and News Bulletin (Mirror) annually.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The library is regarded as the heart of any educational institute. The library of the college has a collection of 10,500 books of different disciplines. The library also consists of Newspapers, Journals, Magazines, Encyclopaedia of North East, Asomiya Biswakosh various Dictionaries, and Guidebooks for Research work and competitive exams. The college library provides facility of Book Bank to the poor students in their studies. The College has Conference Hall and other support facilities. The College has a gymnasium. The college also has a well-developed playground for outdoor games within the campus. There is a pond at the entrance of the college gate and scenic beauty with plantation gives the college a green look. For refreshment purpose the college has a well-managed hygienic canteen with reasonable prices. The college has pure and cold drinking water facility for its students and employees.</p>
<p>Human Resource Management</p>	<p>By keeping in mind to create Human Resource various committees/cells have been formed in the college. All faculty members have been engaged in different in-house committees/cells etc of the college as per their capacity and preference of choice by the conveners/coordinators of the respective bodies. The college is trying to make the students ready with modern education along with moral and intellectual enlightenment. It is a matter of proud that many of our students have been serving the motherland through Indian Defence Services and students are rarely found to involve in anti-social activities.</p>
<p>Industry Interaction / Collaboration</p>	<p>The college has been continuing vocational course on Computer, motor driving training, Mushroom Cultivation, Vermicompost, Weaving, Cutting and Knitting in collaboration with the Computer World , Himalaya Motor Driving Training Centre, Mushroom Farmer Biju Ray, Madhu Sarnia, Sonali and Pratima Self Help Group respectively.</p>
<p>Admission of Students</p>	<p>As per University guideline candidates seeking admission to the college in HS/Degree classes must apply</p>

in the prescribed form. Students are selected for admission on the basis of past academic record. Meritorious poor students are given preference in admission. As the college is an aided institution, admission of students is done as per Government norms. Merit based admission into different classes/programmes are strictly followed maintaining Roster. State government reservation rules are strictly followed in the admission process of the college.

Examination and Evaluation

The college follows Semester system with Internal Assessment (IA) set by Gauhati University. The Examination Committee of the college look after all examination related matters of the college. The Committee executes the time table of the final examinations as per notification of the G.U. The Committee also prepares time table of the Sessional examinations and run the Sessional examination smoothly. The faculties of the departments evaluate the answer scripts of the Sessional examinations and accordingly prepare the mark sheets and send to the university. After every internal test and external examination, the Principal and the Heads of the Departments monitor and analyse the performance of the students. Finally, in the Academic Committee meeting the performances of the students are analysed and accordingly further action is taken.

Curriculum Development

The college at present offers Degree as well as Higher Secondary Courses. For Higher Secondary Courses the college follows curriculum prepared by AHSEC. Being an affiliated college under Gauhati University the college follows the curriculum prepared by the University. The college also provides Post Graduate courses/ P.G. Diploma courses (in distance mode) through its Study Centre of IDOL under Gauhati University and thereby follows the curriculum prepared by IDOL.

Teaching and Learning

The details about courses offered in the college are provided in the college prospectus and on the college website. Apart from regular classes the College offers student centric approaches like tutorial class, special classes on career guidance, class test etc to fulfil the knowledge gap. Guided

teaching, debates, quiz etc have been initiated in order to promote meaningful learning. Special attention is given to the advanced learners. In order to identify irregular students' monthly attendance record is maintained.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	In case of administration the College has partial implementation of e-governance. All the important notices especially regarding admissions are uploaded in the College website from time to time. Attendance of staff is obtained by both manual and biometric mode.
Finance and Accounts	All the essential financial aspects of the College are managed by FinAssam and the Public Financial Management System (PFMS).
Student Admission and Support	All the important departmental informations are transmitted through e-mails and e-text to the students.
Examination	The affiliating University has made all examination process online under Integrated University Management Software(IUMS)
Planning and Development	An academic calendar is prepared at the beginning of the new academic session for planning the new academic year and it is uploaded in the College website. Meeting intimations and other information are circulated through e-mail in addition to the hard copy.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	teaching staff	non-teaching staff				
2017	Stress Management	Stress Management	25/11/2017	25/11/2017	11	8
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	07/08/2017	12/08/2017	7
Short Term Course	1	26/02/2018	28/02/2018	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
i) Group Insurance, GPF, Pension benefit etc. ii) Benefits like special leave, higher studies leave, maternity leave, and child care leave. iii) Employees' Mutual Aid Fund.	i) Group Insurance, GPF, Pension benefit etc. ii) Benefits like special leave, higher studies leave, maternity leave, and child care leave. iii) Employees' Mutual Aid Fund.	i) Poor students aid fund. ii) Scholarship scheme for meritorious students. iv) SC/ST/OBC/Minority scholarship. 1. Apart from receiving Govt. Scholarships 25 students of the college have received LIC, JINDAL Group scholarships. 2. A monetary fund has been provided by Dilip Kumar Lahkar (Rtd. Associate Prof.) through the Teachers' Unit (NKCTU) for giving a helping hand as such to encourage in getting admission into the TDC 1st Semester class with major (Honours) in any subject (English, Assamese, Economics, Pol. Sc., History, Education, Philosophy, Bodo) for students securing 75 marks in the last Higher Secondary Examination, in

spite of being economically poor. 3. 'Prof. G. B. Madhukalya' award for English Studies offered by Bhabesh Chandra Goswami (Rtd. Associate Prof.) is awarded to students those who secure 80 and above marks in the last Higher Secondary Final Examination - Rs. 2000/- and those who secure 75 to 80 Rs. 1500/-. An additional amount of Rs. 500/- is provided to BPL segment. 4. Along with that the college library has the facility of Book Bank to encourage the meritorious and poor students in their studies. Preference is given to those students belonging to ST, SC, OBC and physically challenged category. Privileges Under Book Bank: No need to pay library caution money. Books are issued for one Semester / Year with the mandatory provision of renewal at the interval of three months. Maximum 04 (four) books are issued at a time 5. The college provides reprographic facilities to students in a concession rate.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

No

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NKC Alumni Association	10000	For purchasing library book shelf
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6.4.3 – Total corpus fund generated

10000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The association provides their valuable suggestion for the all-round development of the college. 2. The association also recommends to improve the toilet facility in the college and accordingly the facility has been improved in the college. 3. For an uninterrupted power supply the associate asked to install a Digital generator and a solar set in the college campus which has been done accordingly in the college.

6.5.3 – Development programmes for support staff (at least three)

1. Group Insurance scheme for all the regular employee is in place. 2. A small Employee welfare fund is maintained. 3. Staff members are encouraged to pursue higher education and short-term courses for knowledge up gradation

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. As per suggestion gymnasium facility has become more attractive. 2. As per suggestion free health check-up camp has been organised 3. As per suggestion collaboration is made with various organizations.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	IQAC organise a CBCS Workshop in collaboration with ACTA, Barpeta Zone	01/06/2017	01/06/2017	01/06/2017	57
2017	IQAC organise an awareness programme on tobacco free campus	21/08/2017	21/08/2017	21/08/2017	30

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A talk on "Female Foeticide in India"	07/08/2017	07/08/2017	32	24

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution uses LED Bulbs for energy conservation measures.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	23/04/2018	1	Awareness Programme on "Spoken English and Students from Rural Colleges: Problems and Remedies"	Spoken English, its functionalities and difficulties faced by students from rural colleges	32

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Teachers/ Administrative Staff	15/12/2016	The college follows the code of conduct set by the Govt. of Assam, UGC and Central Government

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Philosophy Day	25/11/2017	25/11/2017	35
National Voters Day	25/01/2018	25/01/2018	32

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. To create a healthy ecosystem within the college campus, the college maintains a good proportion of green plantation and has turned it to a Green Campus. 2. An active Green Society functions in the college in collaboration with the students. 3. Separate dustbins for dry and wet garbage have been installed in the campus. 4. Environment awareness drive through celebration of World Environment Day, World Water Day and Swachh Bharat Abhiyan were organised where NSS volunteers took active participation 5. The college provides grazing ground for the domestic livestock of the villagers 6. Students, Teachers and Administrative Staffs are encouraged to use bicycles to reduce pollution

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Sensitization drives and Field Trips for students
Objective: The objective of this practice is to create environmental awareness amongst students. Context: As the negative effects of our deteriorating environment are becoming increasingly conspicuous, public conversations about global warming and climate change have grown ubiquitous. Even though we find growing conversations about environmental degradation, however the rate of public actions is very disappointing. A fundamental reason is the lack of formal mechanism that could help our citizenries channelises their concerns into actions. Such mechanisms are especially rare during the formative years of youth, when they are mentally agile and willing to experiment with novel solutions. The college tries to fill this void by offering students opportunities to engage in transformative environmental initiatives. Majuli, the largest river island in the world, is situated in the Brahmaputra River of Assam. Because of its rich and diverse agricultural tradition, Majuli island is regarded as a rich environmental hotspot. It is home to many rare and endangered flora and fauna species, especially migratory birds. In June 2016, Assam Government had also officially declared the island as a district making it the first island district of India. However, due to erosion of river-bank, the island had lost around one-third of its area in the last 30-40 years caused mainly due to frequent flooding of the river. Selected students of the college were taken on an excursion to Majuli to make them environmentally conscious and to sensitize them to prevent further degradation of the river island. Subsequent assignments with relation to the trip were also given. Problems Encountered: None

2. Title of the Practice: Cultural Diversity maintained in College Uniform
Objective: The objective of this practice is to develop cultural harmony amongst the Assamese and Bodo community students. This would

also bring inclusiveness and a sense of belongingness for the latter. Context: The college is situated in a TSP area of Assam. Baghmara is home to Assamese and a large number of Bodo community people. In order to pay due respect to their rich cultural heritage and tradition as well as to create a sense of ease for them, the college decided to include Dokhona and Fasra as a part of the college uniform. Practice: The college has introduced a uniform for the all the students to ensure equality and unity. This creates a better environment for learning. Pale yellow kameez along with a black dupatta and black salwar was decided for all the girl students of the college. However, keeping in mind the students of Bodo community and to develop a sense of inclusiveness within the campus, the college has decided to allow the Bodo girl students to wear their traditional outfit i.e., Dokhona and Fasra in pale yellow and green colour. This aims at bringing unity in diversity and a sense of brotherhood amongst students. Problems Encountered: None

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.northkamrupcollege.org/igac/BAST%20PRACTICES,%202017-18.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college is situated in a Tribal Sub- Plan Area. In accordance to the objectives of TSP stated by Government of India, the college aims at providing quality education to the students of the region to overcome poverty and unemployment thereby giving them means for a quality life in future. Being a college situated in a TSP area of Assam, the college is fortunate enough to provide education to a considerable number of Bodo students from the nearby villages. An approximate ratio of 70:30 (Assamese: Bodo) students creates a communally harmonious atmosphere inside the college campus. To encourage and educate the students of Bodo community, the college has a distinct Bodo department providing Major, General, Elective as well as Modern Indian Language courses for the enrolled undergraduate Bodo students. To respect their communal sentiments, Bodo students are allowed to wear their traditional dress as their college uniform. Another distinctive feature of the college is the substantially higher enrolment of girl students. This is definitely an act to honour the legacy gifted by Chandraprava Saikiani the famous Assamese freedom fighter, activist and social reformer from the home-district of the college Barpeta. The green campus and the sustainable ecosystem within the college can also be regarded as a unique feature of the college.

Provide the weblink of the institution

<http://www.northkamrupcollege.org/igac/INSTITUTIONAL%20DISTINCTIVENESS,2017-18.pdf>

8.Future Plans of Actions for Next Academic Year

1.The Extension Education and Career Guidance Cell is instructed to organize Career Counselling Programmes and workshops for the students.2. The College plans to increase the study materials in college library.3. The college also intends to improve the college playground. 4. It is suggested to celebrate International Mother Language Day on 21st February, 2019. 5. The faculties of the College are instructed to visit the guardians to improve class attendance of enrolled students.